



**Central Louisiana**  
Human Services District  
*Serving the Heart of Louisiana*

**Central La Human Services District – Board Meeting Minutes**  
**Office of Public Health Conference Room, Alexandria, La**  
**Thursday, August 11, 2016**

**Members Present:** Priscilla Jeansonne (Avoyelles Parish); Sondra Redmon (Catahoula Parish); Denise Pearson (Grant Parish); Lavasso Monk (Rapides Parish); Dr. Renata Pilatova (At-Large/Rapides); Dayna Davis (At-Large/Rapides Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish), Bob Westmoreland (Vernon Parish); Brandon Dubois (Winn)

**Members Absent:** Dr. Brenda Moore (Concordia), Ron Carr (LaSalle Parish)

**Others:** Michael DeCaire, Ph.D, Executive Director; Becky Craig, Behavioral Health Deputy Direct; Karin Shrader, CFO; Crystal Hurt, HR Specialist; Yalanda Jones, Executive Assistant and CLHSD Board Liaison; Chauncey Hardy, Prevention Program Monitor; Leola Joshua, Deputy Director of Disable Disabilities; Ingrid Cannella, Compliance Officer, Egan Jones, Lizz White (Human Services Director) Vic Dennis,

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Call to Order		Call to order by Bob Westmoreland, Chair, at 5:30 pm
Quorum	10 of 11 board members personally present	
Introduction and Accept New Board Members	Introduced and voted 2 new members  Sondra Redmon/Lavasso Monk moved/seconded to accept the Brandon Dubois as new Board member  Priscilla Jeansonne/Dr. Charles Ugokwe moved/seconded to accept Dayna Davis as new Board member	Motion passed unanimously  Motion passed unanimously
Introduction of New Executive Director	New Executive Director, Michael R. DeCaire, Ph.D., was introduced and addressed the Board and public.	
Update Board Resolution – New Appointing Authority	The Resolution was read, updated, and voted on by the Board.  Dr. Renata Pilatova/Lavasso Monk moved/seconded to accept Michael R. DeCaire, Ph. D. Executive Director as Appointing Authority for the District	Motion passed unanimously
Read and Approve July 2016 Meeting Agenda Solicit Public Commit and Requests	Sondra Redmon/Brandon Dubois moved /seconded to accept August 2016 agenda	Motion passed unanimously

<p>Consent Agenda</p>	<p>Lavasso Monk/Priscilla Jeansonne moved/seconded approval of July 2016 minutes</p>	<p>Motion passed unanimously</p>
<p><b><i>DISTRICT REPORTS:</i></b></p> <p>1. ED Monthly Report</p> <p>2. Financial Report</p>	<p>The ED’s Monthly report was read by Michael</p> <p>Karin Shrader reviewed the June, 2016 financial report with the board and fielded questions.</p> <p>Denise Pearson/Dayna Davis moved/seconded to accept financial report</p>	<p>Motion passed unanimously</p>
<p><b><i>POLICY REVIEWS</i></b></p> <p>1. I.A. Global Ends Statement</p> <p><u>Executive Limits:</u></p> <p>1. II. B. Treatment of Consumers</p> <p>2. II. J. Ends of Grants or Contracts</p> <p><u>Governance Process:</u></p> <p>1. III.A. Global Governance Commitment</p>	<p>This policy was reviewed by the full board. Members filled out Board Compliance Monitoring tool and reviewed by Bob.</p> <p>Lavasso Monk/Charles Ugokwe moved/seconded that the Board is in compliance with this policy</p> <p>Michael presented and read the Executive Limitations report and allowed discussion. Bob reviewed forms for any discussion needed</p> <p>Priscilla Jeansonne/Denise Pearson moved/seconded that the Board is in compliance with this policy</p> <p>Michael presented and read the Executive Limitations report and allowed discussion. Bob reviewed forms for any discussion needed</p> <p>Lavasso Monk/Dayna Davis moved/seconded that the Board is in compliance with this policy</p> <p>Dr. Charles presented his report on this policy and found the Board is in compliance, with no</p>	<p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p> <p>Motion passed unanimously.</p>

	changes at this time.	
2. III. B. Governance Style (and corresponding procedure)	Brandon Dubois/Denise Pearson moved/accepted to accept the report  Priscilla presented her report on this policy and found the Board to be in compliance. It also appears to be a word missing in the Corresponding procedure, the Board Liaison will check	Motion passed unanimously.
3. III. C. Board Job Description	Denise Pearson/Lavasso Monk moved/accepted to accept the report  Renata presented her report on this policy and found the Board to be in compliance	Motion passed unanimously.
4. III. D. Board Member Job Description (corresponding procedure)	Brandon Dubois/Priscilla Jeansonne moved/accepted to accept the report  Bob presented this report for Ron on this policy and found the Board to be in compliance	Motion passed unanimously.
5. III. E. Calendar Planning (corresponding procedure)	Charles Ugokwe/Dayna Davis moved/accepted to accept the report  Bob presented this report for Sondra on this policy and found the Board to be in compliance	Motion passed unanimously.
6. III. F. Chairperson's Role (corresponding procedure)	Lasso Monk/Brandon Dubois moved/accepted to accept the report  Bob presented his report for this policy and found the Board to be in compliance	Motion passed unanimously.
7. III. G. Board Member's Code of Conduct and Conflict of Interest (corresponding procedure)	Charles Ugokwe/Lavasso Monk moved/accepted to accept the report  Brandon presented his report for this policy and found the Board to be in compliance	Motion passed unanimously.
8. III. H. Board Committee Principles	Denise Pearson/Denise Pearson moved/accepted to accept the report  Denise presented her report for this policy and found the Board to be in compliance	Motion passed unanimously.
	Brandon Dubois/Charles Ugokwe moved/accepted to accept the report	Motion passed unanimously.

<p>9. III. I. Cost of Governance</p>	<p>Lavasso presented his report for this policy and found the Board to be in compliance</p> <p>Denise Pearson/Priscilla Jeansonne moved/accepted to accept the report</p>	<p>Motion passed unanimously</p>
<p>10. III. J. Board Attendance</p>	<p>Dayna presented her report for this policy and found the Board to be in compliance</p> <p>Lavasso Monk/Dayna Davis moved/accepted to accept the report</p>	<p>Motion passed unanimously</p>
<p><b>BOARD BUSINESS</b></p>		
<p>1. Board Development/Training Topic: Updated Directory for the Behavioral Health and Developmental Disabilities</p>	<p>The Board was provided a copy of the updated Directory</p>	
<p><b>NEXT MONTH</b></p>		
<p><b>Board Business</b></p>		
<p>1. Financial Condition and Activities</p> <p>2. Board Development/Training Topic</p>	<ul style="list-style-type: none"> <li>• External (Annually-Legislature Audit)</li> <li>• Agency (ED-Report by Disability Correlated to Strategic Planning Plan)</li> <li>• Financial Planning and Budgeting (Karin Shrader)</li> <li>• District Advisory Council Presentation (Vic Dennis)</li> </ul>	
<p><b>Questions/Comments as Solicited</b></p>	<p>None Submitted</p>	
<p><b>Announcements</b></p>	<p>Next board meeting</p>	<p>Thursday, September 8, 2016 at 5:30 pm.</p>
<p><b>Adjournment</b></p>	<p>Lavasso Monk/Charles Ugokwe moved/seconded adjournment</p>	<p>Meeting adjourned at 7:20 pm</p>